

2013 NRWTP EMS GOALS and OBJECTIVES

Goal	Objective	Target	Actions	Responsible Party	Status
1. Improve relations with interested parties	Increase number of stakeholders by expanding circumference area of potentially affected neighbors.	Enlarge the stakeholder area to a circumference of 2 miles from the center of the plant by December 31, 2013.	<ul style="list-style-type: none"> Plot area around plant. Ensure neighborhoods that can be affected are included. Add addresses and contact information to the database. Follow up land application event with a communication effort to evaluate impacts on neighbors. 	WW/Reuse Supt	
2. Improve environmental performance	Update the Biosolids Master Plan.	Complete 100% of updates to the plan by December 30, 2013.	<ul style="list-style-type: none"> Consider recommendations and incorporate into CIP program. 	WW/Reuse Supt AD for Wastewater	
3. Continue to diversify and/or improve end-use products	(A) Resume land application on NRWTP fields.	Obtain ability to apply biosolids to 388 acres of our permitted fields by June 30, 2013.	<ul style="list-style-type: none"> Work with DWQ on submitted permit to allow land application. 	WW/Reuse Supt.	
	(B) Extend distribution of Class A product to the state of Virginia.	Seek to obtain one permit to apply Class A product to land located in Virginia by June 30, 2012.	<ul style="list-style-type: none"> Identify requirements by the state of Virginia that must be accommodated. Identify other challenges that must be met and submit permit application. 	Res. Dist. Coordinator	
4. Continue to improve efficiency of biosolids management program	(A) Improve the utilization of the CAPA process.	Increase CAPA submissions by 50% over 2012 totals during 2013.	<ul style="list-style-type: none"> Stress the point that CAPA is not disciplinary action. Highlight purpose of the CAPA System. Make CAPA forms available throughout the plant. 	Plt. Fac. Mgr Asst. Supt	
	(B) Establish a CMMS program that utilizes a database for preventive maintenance	Develop and implement a preventive maintenance program that covers 25% of the plant by December 30, 2013.	<ul style="list-style-type: none"> Establish by criticality at least 25% of all the plant to cover. Determine the needs, types and schedule of the equipment to cover. Add information to the database. Implement program. 	Plant Maint. Supv	
	(C) Determine the areas and needs of DOP's in the maintenance program.	Identify the 3 most important needs and develop DOP's by December 30, 2013.	<ul style="list-style-type: none"> Establish the areas of concern for a DOP. Consider all requirements needed for a DOP. Write the DOP's 	Plant Maint. Supv	
	(D) Incorporate elements of the department re-organization and strategic planning into our EMS program.	Complete 35% of study findings during the 2013 calendar year.	<ul style="list-style-type: none"> Participate in Department wide consultant study of staffing to determine efficiency and effectiveness. Determine relevance and applicability to EMS program. Produce business process maps for each of the business units for the purpose of evaluating and finding efficiencies. 	WW/Reuse Supt AD for Wastewater	
5. Continue to maintain and improve regulatory compliance	Obtain 100% compliance with biosolids legal requirements.	Track compliance data on a daily and monthly basis. Obtain Platinum 9 award for 100% compliance in 2013.	<ul style="list-style-type: none"> Track UCAD and CAD solids and optimize system to maintain pH's. Monitor impact of resumed land application to the fields around the plant. 	Plt Fac Mgr	